

**KITCHENER-WATERLOO
YOUTH BASKETBALL ASSOCIATION**

NOTICE OF ANNUAL MEETING

JULY 5, 2007

**WATERLOO MEMORIAL RECREATION COMPLEX
ECONOMICAL MUTUAL ROOM 101
101 Father David Bauer Drive
Waterloo, Ontario**

7:00 p.m.

Approve Financial Statements, appoint an auditor, receive reports, consider any proposed By-law changes, elect Directors and transact any other business properly brought before the meeting.

The **Kitchener-Waterloo Youth Basketball Association** (“**K-W YBA**”) is a non-profit sport organization that relies on volunteers to organize and operate the League.

It is important that we have a full **Board of Directors** for the **2007-2008** season. Board meetings are held monthly for 2 to 3 hours. The Directors consider and approve recommendations and reports, policies and procedures, budgets, equipment purchases and resolve issues that arise from time to time.

We receive consultative assistance from the City of Kitchener whose representative attends most of our meetings.

Eligible voters: The directors, officers, executive members, all coaches in good standing as determined by the Board of Directors, any individual who is registered as a player and who has attained the age of 18 years old, an adult parent or legal guardian of a player who has not attained the age of 18 years, and any members in good standing. Each voting member shall be entitled to one vote. Proxy votes are permitted.

Please consider volunteering for the executive or in another capacity. The success of our League depends on having families and individuals involved in the operation of the programmes.

PROPOSED BY-LAW CHANGES

The Board of Directors have re-written the current By-Laws of the K-W YBA and will be bringing a Motion at the Annual Meeting on July 5, 2007 to have the proposed By-Laws accepted by the membership. If you wish to review the original By-Laws and/or the proposed By-Laws, copies of these documents can be viewed on our website at www.kwyba.com under our AGM link.

ELECTION FOR BOARD OF DIRECTORS' POSITIONS

There are 10 Directors of the Board. (One half) of the Directors is elected at the Annual Meeting (on a rotating basis.) This year the following positions will be elected for the 2007-2008 season:

President - two year position, open to nominations

Secretary - two year position, open to nominations

Facility Co-Ordinator - one year position, open to nominations

Referee Co-Ordinator - one year position, open to nominations

Directors - one year position, without titled portfolio, 4 positions available at large

Directors have legal and fiduciary responsibilities to the Corporation so they are expected to attend **all** Board meetings and to act in the best interests of the Corporation at all times.

Nominations

To nominate an individual for election, please submit your nomination **prior to July 5, 2007** in writing to:

K-W YBA, c/o 51 Spring Hill Place

Kitchener, Ontario N2E 2T2

OR Email: kwyba@rogers.com

OR bring a form to the meeting if the individual is unable to attend.

Thank you.

Please see below for a list of Directors and job descriptions (from the By-law or Policies).

List of Directors and Job Descriptions:

President: The President shall, when present, preside at all meetings of the Corporation and the Board of Directors, unless the Directors through a majority vote choose otherwise. The President shall also be charged with the general management and supervision of the affairs and operations of the Corporation and shall perform such other duties as may be assigned by the board.

Secretary: The Secretary shall be ex officio clerk of the Board of Directors. The Secretary shall at all meetings of the Board of Directors insure the recording of all facts and minutes of all proceedings, give all notices required to be given to members and Directors, be the custodian of the seal of the Corporation and of all books, papers, records, correspondence, contracts and other documents belonging to the Corporation which shall be delivered up only when authorized by a resolution of the Board to do so and to such person and persons as may be named in the resolution. The Secretary will also chair the Website Committee. The website committee will be charged with maintaining and updating the K-W YBA website. The Secretary shall perform such other duties as may from time to time be determined by the Board of Directors.

Facility Co-Ordinator: The Facility Co-Ordinator shall undertake all duties necessary to provide annually for a complete schedule of games for each division and the facilities in which to play those games. Whatever correspondence, meetings and communications

necessary to provide both schedules and facilities shall constitute the duties of the Co-Ordinator. The Co-Ordinator shall also perform such other duties as may be from time to time determined by the Board of Directors.

Referee Co-Ordinator: The Referee Co-Ordinator shall undertake all duties necessary to provide annually for a complete schedule of referees for each division. Whatever correspondence, meetings and communications necessary to provide a schedule of referees shall constitute the duties of the Co-Ordinator. The Co-Ordinator shall also perform such other duties as may be from time to time determined by the Board of Directors.

Duties of Other Officers: The duties of all other officers of the Corporation shall be such as the terms of their engagement call for or the Board of Directors by resolution requires of them.

Convenor Positions:

Novice	born in 1998, 1999, and 2000	(ages 7-9)
Atom	born in 1997	(age 10)
Major Atom	born in 1996	(age 11)
Bantam	born in 1995	(age 12)
Major Bantam	born in 1994	(age 13)
Midget	born in 1993	(age 14)
Major Midget	born in 1992 and 1991	(ages 15-16)
Juvenile	born in 1990 and 1989	(ages 17-18)